

# DICKERSON MIDDLE SCHOOL BAND/PERCUSSION ENS. 2010 NATIONAL CONCERT BAND/PERCUSSION FESTIVAL TRIP PACKET

**DATES:** March 4, 2010 – March 7, 2010

**TRIP FEES:** \$700.00 - paid in full by February 5, 2010

**FORMS DUE:** 1) Overnight Permission/Medical (orange) – ***MUST be notarized!***  
**Feb 12th** 2) Emergency Contact (blue)  
3) Preview Permission (salmon)  
4) LGPE Permission (yellow)

**HOTEL:** Omni Severin Hotel  
40 West Jackson Place  
Indianapolis, IN 46225  
P: 317-634-6664 • F: 317-687-3612

**EQUIPMENT:** Wind instruments will be carried on the bus either in overhead compartments or loading bays while percussion & tubas will be transported by equipment truck and/or provided at the convention by Majestic Concert Percussion. The truck will be loaded at 7:00pm on Wednesday, March 3<sup>rd</sup> and the bus will be loaded at 5:30am on Thursday. It would be great to have a few parents on hand to assist in the loading of the equipment onto the bus. Make sure that each instrument you play during the course of the performance plus all sticks & mallets used is packed by the end of the day on Wednesday and placed against the back wall of the stage. Wind players need to bring extra reeds, valve oil, etc. In addition all music should be placed in a black Dickerson Band music folder and packed in music crate. **It is each student's responsibility to make sure that their own instrument, equipment, sticks, mallets, and music is left in the proper place to be loaded on the bus. No instrument or music = no performance in Indianapolis!!**

**ARRIVAL:** Upon arrival at Dickerson Thursday morning, luggage (minus uniform) should be lined up along the wall in the covered play area. Uniforms will be checked in Wednesday after school. Bus Captains will be in charge of loading luggage underneath the bus. Check in all medications and medical forms with Mrs. Cover and sign-in and turn in any additional forms to your assigned chaperon. They will be stationed at the registration table in the covered play area. There will be a short meeting for the students in the theater prior to departure.

**BUS TRANSPORT:** Students will need to sit according to the bus list each time they load to facilitate roll call. After roll is taken, students will be free to move to another seat if they choose. **Always keep all of your belongings in your possession.** While the coach is in motion, passengers are to remain seated. **SITTING ON THE ARMRESTS AND SEAT BACKS IS NOT ALLOWED.** Students may bring a "G" rated movie to watch, please label your video. Any damage to the bus other than normal wear and tear will be the responsibility of the person/persons involved. **Please report any pre-existing damage when you get on the bus!**

**PERFORMANCE: Percussion Ensemble**  
Friday, March 5<sup>th</sup>, 10:00 AM  
Warren Performing Arts Center  
9500 East 16<sup>th</sup> Street  
Indianapolis, IN 46229  
P: 317-532-6280

**Symphonic Band**  
Saturday, March 6<sup>th</sup>, 10:15 AM  
Warren Performing Arts Center  
9500 East 16<sup>th</sup> Street  
Indianapolis, IN 46229  
P: 317-532-6280

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- MEDICAL CARE:** If any illness or emergency arises that cannot be handled by the staff and/or chaperones, the students will be taken to the nearest clinic or hospital. Complete the Emergency Contact Information sheet whether or not you will be at home during the trip. We must be able to contact parents at all times while we are traveling.
- ALL PRESCRIPTION MEDICATIONS MUST BE CHECKED IN WITH MRS. COVER.** Medications must be presented in their original container in the amount that will be needed for the duration of the trip. The medications will be distributed as prescribed. Please call Mr. Palmer or Mr. Brown if you have any questions. Please check off all medications that your child is allowed to take in case of headache, nausea, etc.
- WHAT TO BRING:** All equipment and your uniform packed in a garment bag! Boy's uniforms will be brought to school **Wednesday, March 3<sup>rd</sup>**. Comfortable clothing for travel and casual clothes for sightseeing and mall and comfortable shoes, socks, toiletries, sleepwear, undergarments, school appropriate clothes. Think layers! It may be cold during transition times and loading and unloading of equipment. Participants in the National Concert Band & Percussion Festivals adhere to a dress code as well as a code of conduct that enhances the world-class atmosphere of the festival. **No jeans or shorts are worn during the weekend activities** with the exception of the Thursday evening social. Thursday evening's student social has no particular dress code, however good taste is always appropriate. Typically boys will wear khakis with polo's or collared shirts. In addition, all students are asked to dress in semi-formal or formal attire (jacket for boys if possible) for the Gala Awards Banquet Saturday evening. We should know more about the weather closer to the time of the trip. Be prepared in case of rain with a light poncho or waterproof jacket. Bring chapstick. **OPTIONAL:** snacks for the bus, camera, film, small radio/cassette/CD player/ipod/mp3 player WITH HEADSET. **Don't forget your inhaler and any medications. Mark all items with your name.**
- DO NOT BRING:** Expensive jewelry, valuables of any kind, large radio/cassette/CD player. Each room in the hotel has an iron, ironing board, alarm clock/radio, hair dryer. **The Dickerson Middle School Dress Code will be strictly enforced!** If you can't wear it at school, don't bring it on the trip!
- LUGGAGE:** One (1) suitcase, one (1) small carry-on bag and uniform. **REMEMBER: You are responsible for carrying ALL of your own luggage and equipment!**
- MONEY:** All meals are included in the price of the trip. However, you will have an opportunity to purchase items at the mall and will have an opportunity to purchase drinks and snacks from the vending machines at the hotel. You should bring extra money for that purpose. **Students are not allowed to charge anything to the room.** This includes phone calls, pay-per-view, or food. **PLEASE!!! Keep your money on you at all times!** Do not leave money lying around in your room, even if you are in the room! We cannot be responsible for any lost money. This cannot be stressed enough! **Students should bring \$10.00 for bus driver and tour guide tips.**
- PHONE CALLS:** No outside phone calls can be made from the rooms. Calls to home or relatives can only be made from pay phones in the lobby of the hotel or on cell phones. Please send calling card information with your child or allow them to call collect if they do not have a cell phone. Phones in the hotel rooms can only be used to call for assistance from your chaperone.

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**SAFETY ISSUES:** Chaperones will have specific student assignments for continuity. Staff will be assisting in student supervision. All students are assigned to a group with at least one chaperone. The students will be required to check in with their chaperone at designated times and location throughout the trip. The chaperone will be responsible for checking in those students when loading the bus to depart for the next activity. The chaperone will be responsible for his/her group for the trip. Each chaperone is assigned to certain hotel rooms of students he/she is responsible for.

Outside of the hotel, students will NEVER go anywhere unless in a group of four or more. During the visit to the convention, students will adhere to set perimeters and be made aware of “check points” where chaperones will be located.

**CHECK OUT:** Students will have a room check and inspection on Sunday. When their room passes inspection by their chaperone, students will be allowed to turn in their room keys and load their belongings on the bus.

**RETURN:** Upon return to Dickerson on Sunday, **ALL students will be responsible for cleaning the bus, unloading ALL equipment, and returning it to its proper place in the band room.** Everyone will be ready to return home to their families and the quicker the task is taken care of, the sooner everyone will be able to leave.

**UNIFORM:** Please use the Uniform Checklist below to ensure that your child has all uniform parts. Uniforms should be brought to school on Wednesday. We will have parents checking uniforms in after school so that we have time to notify students of any missing parts prior to departure.

As mentioned above: Participants in the National Concert Band & Percussion Festivals adhere to a dress code as well as a code of conduct that enhances the world-class atmosphere of the festival. No jeans or shorts are worn during the weekend activities with the exception of the Thursday evening social. Thursday evening’s student social has no particular dress code, however good taste is always appropriate. Typically boys will wear khakis with polo’s or collared shirts. In addition, all students are asked to dress in semi-formal or formal attire (jacket for boys if possible) for the Gala Awards Banquet Saturday evening.

## **EMERGENCY CONTACT INFORMATION**

Omni Severin Hotel	317-634-6664
John Palmer	404-583-7161
Scott Brown, Director	404-641-2357

Michael Stokes, DMS Assistant Principal will also accompany the students on the trip assisting in

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student supervision.

## **UNIFORM CHECKLIST**

### **Boys – Must be packed in garment bag and checked-in on Wednesday, March 3rd**

- \_\_\_\_\_ Black Turtleneck (Percussion Ensemble only)
- \_\_\_\_\_ Whit Tux Shirt
- \_\_\_\_\_ Tux Pants
- \_\_\_\_\_ Tux Jacket
- \_\_\_\_\_ Bow-Tie
- \_\_\_\_\_ Cummerbund
- \_\_\_\_\_ Black Dress Shoes
- \_\_\_\_\_ Black Socks
- \_\_\_\_\_ PLAIN White T-shirt (to wear under tux shirt)

### **Girls – may be packed in suitcase. Will have to be checked by chaperon on Thursday, March 4th**

- \_\_\_\_\_ Band Dress (Please make sure dress is hemmed prior to the trip)
- \_\_\_\_\_ Black Shoes

### **Please Note:**

1. Any jewelry worn while in uniform must be conservative. If in doubt, don't wear it!
2. Make sure all buttons are secure and jacket sleeves and pant legs are hemmed properly. NO PINS!
3. **Pack all formal uniform parts separately (in garment bag) for easy location.**
4. **Garment bags for boy's uniforms must be brought to school on Wednesday, March 3<sup>rd</sup>.**  
They will be checked by a parent volunteer for all uniform parts.

# DICKERSON MIDDLE SCHOOL BAND/PERCUSSION ENS. 2010 NATIONAL CONCERT BAND/PERCUSSION FESTIVAL TRIP PACKET

## TRIP ITINERARY

### **Thursday, March 4 –**

- 5:00am- Arrive at Dickerson
- 6:00am- Depart for Indianapolis (buffet lunch en route)
- 4:00pm - Arrive in Indianapolis, Check in to hotel  
Omni Severin Hotel  
40 W. Jackson Place  
Indianapolis, IN 46225
- 5:30pm - Perc. Ensb. Rehearsal (Omni Fisher Ballroom until 6:30)
- 7:00pm - Middle School Opening Session
- 9:00pm- Middle School Student Social
- 10:30pm- Return to Hotel
- 11:30pm- Lights Out!

### **Friday, March 5 –**

- 6:30am - Wake-up!
- 7:30am - Breakfast at hotel
- 8:45am - Depart for Warren Performing Arts Center
- 9:45am- Perc. Ensb. Stage set up
- 10:00am - Percussion Ensemble Performance
- 11:00am - Percussion Ensemble Clinic
- 11:30am - Lunch at Warren Performing Arts Center
- 12:30pm- Audience time at Warren Performing Arts Center
- 2:15pm- Return to hotel
- 3:00pm- Symphonic Band Rehearsal at Omni Fisher Ballroom
- 4:30pm- Master Classes at Marriott/Hyatt (varies by instrument)
- 6:00pm- Return to hotel
- 6:30pm- Dinner at Omni
- 8:15pm Audience time at Warren Performing Arts Center
- 9:00pm Return to hotel, possible evening activity

### **Saturday, Dec. 20 –**

- 6:00am - Wake-up!
- 7:00am - Breakfast at Omni
- 8:15am - Depart for Warren Performing Arts Center
- 9:30am - Symphonic Band warm-up
- 10:15am - Symphonic Band Performance
- 11:00am - Symphonic Band Clinic
- 11:45am- Depart for lunch
- 12:45pm - Lunch at The Old Spaghetti Factory ([www.osf.com](http://www.osf.com))
- 1:45pm- Depart for hotel – Afternoon activity
- 5:30pm- Middle School Awards Banquet Marriott Hotel
- 6:30pm- Depart for hotel
- 8:00pm- Honor Band of America Concert at Clowes Hall
- 9:30pm- Return to hotel?? Pack

### **Sunday, Dec. 21 –**

- 7:00am - Wake-up, clean room, & pack
- 8:00am -Breakfast at hotel
- 9:00am- Depart for home (lunch en-route)
- 6:00pm- Arrive at Dickerson – Everyone helps unload equipment!

# **DICKERSON MIDDLE SCHOOL BAND/PERCUSSION ENS. 2010 NATIONAL CONCERT BAND/PERCUSSION FESTIVAL TRIP PACKET**

## **DICKERSON BAND TRAVELING RULES AND REGULATIONS**

1. The consumption of alcoholic beverages and use of illegal drugs will not be tolerated and will cause immediate dismissal.
2. Smoking, dipping, and chewing tobacco products will not be tolerated and will cause immediate dismissal.
3. Percussion students will not be permitted in any other hotel room than their own after hours. No unauthorized persons will be allowed to visit at any time.
4. No boys are permitted in girls' hotel rooms. Nor girls are permitted in boys' hotel rooms.
5. Students are expected to behave at all times in the hotel. You are representing Dickerson Middle School and Marietta, Georgia. The Band Directors will deal with anyone deemed guilty of gross misbehavior.
6. Young adults DO NOT roughhouse or damage property. As Dickerson Middle School Percussion Ensemble members you are not only a reflection of Dickerson Middle School, but the community as well. Parents and students will be held responsible for paying for any property damage or lost room keys.
7. **All** students are expected to participate in **all** ensemble activities.
8. No food, glasses, or dishes are to be taken from a meal service area to your room at any time.
9. Absolutely **NO** hazing or initiation of 6<sup>th</sup> grade students will take place at any time. 6<sup>th</sup> grade students will not run errands, etc., for older ensemble members.
10. Shirts, shoes, and other appropriate apparel are to be worn at all times.
11. **Rooms are to be locked at all times!**
12. Hotel room windows are to be closed and locked at all times.
13. There will be **NO** breaking in line at any eating facility.
14. Courtesy to others is expected at all times.
15. There is to be **NO** wearing of hats, hair rollers, or sunglasses in the building.
16. There will be **NO** playing of instruments while in your hotel room.

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## **DICKERSON BAND TRAVELING RULES AND REGULATIONS**

17. All school rules will be strictly enforced. Any infraction of these rules will be dealt with by both the Directors and the school authorities.
18. **All students** should realize that for the duration of the trip, any personal desires, uniqueness of character, or other individualities must be considered secondary to the traits that facilitate large group control and management.
19. Under no circumstances will students be permitted to leave the hotel except when with the entire group or at the discretion of the Directors. Any students found leaving the premises without permission from the Directors will be dealt with severely.
20. Profanity is **NOT** a part of the Dickerson Percussion Ensemble. Make sure that your language is **NEVER** offensive at any time while with the ensemble.
21. **PERCUSSION ENSEMBLE MEMBERS ARE EXPECTED TO BE  
AT THE RIGHT PLACE  
AT THE RIGHT TIME  
IN THE RIGHT UNIFORM  
WITH THE RIGHT EQUIPMENT - READY TO GO!**
22. The Band Directors reserve the right to dismiss and send home (**at parent's expense**) any student who disobeys the rules and whose general conduct and attitude towards the trip and its participants is determined detrimental to the rest of the group.
23. All rules of conduct were written with the safety of each student in mind. Every precaution will be taken to insure adequate supervision. Students are expected to comply with the requests of adult chaperones to insure the safety and well being of everyone.

John Palmer, Director of Bands  
Scott Brown, Assistant Director/Percussion Ensb. Director

# **DICKERSON MIDDLE SCHOOL BAND/PERCUSSION ENS. 2010 NATIONAL CONCERT BAND/PERCUSSION FESTIVAL TRIP PACKET**

## **DICKERSON BAND BUS CAPTAIN RESPONSIBILITIES**

1. Prior to departure, report to the bus and assume responsibility for loading the luggage into the appropriate compartment of the bus (luggage in front compartments, equipment in back). **Pack uniforms (garment bags) separate.** Do not let students just pile items inside the luggage compartment.
2. Upon arrival at the hotel or performance sites, you will be allowed to get off of the bus first to begin unloading the luggage or equipment from the luggage compartments. Stay with the luggage from the bus until all of it is retrieved by its owner. Then, gather your luggage and go with your roommates to your room.
3. Report to the chaperone on board any problem on the bus as soon as it occurs. A problem can be anything from the need for another trash bag, a spilled drink, a sick student or a broken seat.
4. Take the initiative for supervising the collection of all trash into trash bags before arriving at a destination. The chaperones on board will then collect the bags upon arrival at the destination and get them to the dumpster.

## **DICKERSON BAND ROOM CAPTAIN RESPONSIBILITIES**

1. Upon arrival at the hotel, you will be called to exit the bus first to get the room card keys for you and your roommates.
2. Go back to the bus to get your roommates and your luggage.
3. Pass out room card keys to your roommates. **Keep the envelope in which you receive your card keys.** You will need this for check-out.
4. **There will be a \$10 fee charged for each room card key lost.** It is the room captain's responsibility to tell your roommates to keep up with their card keys. If a card key is lost, give the student's name and room number to your chaperone at checkout. The student will be billed for the loss!!
5. All students must remain in their room with their room captain until your chaperone has checked your room for checkout.
6. After your room has been checked by your chaperone, collect all keys from your roommates, place them in the original envelope, and return them to your chaperone. **This must be done after your room has been checked by your chaperone and cleared of all belongings.**
7. Report any room damage to your chaperone as soon as it happens.

**DICKERSON MIDDLE SCHOOL BAND/PERCUSSION ENS.  
2010 NATIONAL CONCERT BAND/PERCUSSION FESTIVAL TRIP PACKET**

**EMERGENCY CONTACT INFORMATION**

STUDENT NAME: \_\_\_\_\_

EMERGENCY CONTACT

NAME: \_\_\_\_\_

RELATIONSHIP TO STUDENT: \_\_\_\_\_

PHONE: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

(work) \_\_\_\_\_

ADDITIONAL  
INFO: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_